



Nursing Care Quality Assurance Commission
Continuing Competency Sub-Committee Meeting

Tuesday, October 17, 2006 7:00 pm – 9:00 pm
Telephone Conference
Point Plaza East – Conference Room 152

Meeting Minutes

Members: Todd Herzog, Chair; Cheryl Payseno, Pro-tem Member; Diane Saunders, Nurse Administrator; Judy Personett, Nurse Administrator; Marianne Williams, Advanced Practice Member

DOH Staff: Chuck Cumiskey, Nursing Practice Manager; Usrah Claar-Rice, Nursing Education Manager; Diana Casler, Secretary/note taker

I. Call to order/Roll Call

The meeting commenced at 7:04 pm.

Members present: Todd, Cheryl, and Marianne

Staff present: Chuck and Diana

II. Approval of the Sept 7, 2006 was tabled until the next business meeting.

III. Old Business

- A. Pilot Project Plan with respect to the Self-Assessment - The members discussed if the changes made at the September 7th meeting, which focused the nurse's self reflection on self improvement, positive, and non-discoverable aspects of their practice. The reflection component of the portfolio has been toned down considerably to integrate with the current legal climate. This change enhances the potential that nurses will complete this important part of their portfolio.
- B. Portfolio questionnaire for Commission members and RN Staff - The members discussed potential survey questions. Cheryl will provide a draft of the questions to the members within the next week for review and comments. The document will be finalized one week prior to the November 16 & 17 Commission workshops.
- C. Progress on Pilot Sites – Providence St Peter Hospital remains interested in participating as a pilot site. Kindred Hospital of Seattle is also very interested in participating as NCQAC's first pilot sites.
- D. NCSBN Grant - The members discussed if it was doable to complete the grant by the December 1, 2006 deadline for application. Because of the high emphasis on continuing competency by NCSBN the committee wants to submit the grant application even after the deadline in hopes we still receive grant resources.
- E. Format for talking points - Concepts for talking points will be prepared at the November workshop. Talking points will use the "Whats in it for me" theme----- administration, educator, nurse, and public to educate and market the concept to key stakeholders.

IV. New business

- A. Next meetings agenda - The next meeting's agenda will focus on the Strategic Plan.
- B. Schedule next meeting – The next regular scheduled meeting (November 20) was tabled. Some members have conflicts with participating on the third Monday of every month. To enable their continued participation, input will be gathered for an alternate day such as, the third Tuesday of every month.

The meeting adjourned at 7:41 pm